

Title of Meeting:	Governing Body	Agenda Item: 4.2									
Date of Meeting:	27 August 2020	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="background-color: #4F81BD; color: white;">Session (Tick)</th> </tr> <tr> <td style="width: 80%;">Public</td> <td style="width: 20%; text-align: center;">X</td> </tr> <tr> <td>Private</td> <td></td> </tr> <tr> <td>Development Session</td> <td></td> </tr> </table>		Session (Tick)		Public	X	Private		Development Session	
Session (Tick)											
Public	X										
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Development Session											
Paper Title:	Accountable Officer Report										
Responsible Governing Body Member Lead Amanda Bloor, Accountable Officer		Report Author and Job Title Amanda Bloor, Accountable Officer									
Purpose (this paper if for)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="background-color: #4F81BD; color: white;">Decision</th> <th style="background-color: #4F81BD; color: white;">Discussion</th> <th style="background-color: #4F81BD; color: white;">Assurance</th> <th style="background-color: #4F81BD; color: white;">Information</th> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> </tr> </table>			Decision	Discussion	Assurance	Information			X	
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		X									
Has the report (or variation of it) been presented to another Committee / Meeting? If yes, state the Committee / Meeting: No.											
Executive Summary The purpose of this report is to provide a brief update from the Accountable Officer of the North Yorkshire CCG to members of the Governing Body on areas not covered on the main agenda.											
Recommendations The Governing Body is being asking to: Review this report as assurance.											
Monitoring The Accountable Officer will provide a report at each Governing Body meeting.											
Any statutory / regulatory / legal / NHS Constitution implications		Any implications will be detailed in the report as required in the individual sections.									
Management of Conflicts of Interest		No conflicts of interest have been identified prior to the meeting.									
Communication / Public & Patient Engagement		Not applicable.									
Financial / resource implications		Any financial implications will be detailed in the report as required in the individual sections.									
Outcome of Impact Assessments completed		Not applicable.									

Amanda Bloor
Accountable Officer
NHS North Yorkshire CCG

Accountable Officer Report August 2020

1.0 COVID-19

COVID-19 is being extensively covered within the main agenda of the Governing Body. Please refer to Section 7.0 Strategy and Planning.

2.0 People Plan 2020/21

We are the NHS: People Plan 2020/21 – action for us all, along with Our People Promise, sets out what our NHS people can expect from their leaders and from each other. It builds on the creativity and drive shown by our NHS people in their response, to date, to the COVID-19 pandemic and the interim NHS People Plan. It focuses on how we must all continue to look after each other and foster a culture of inclusion and belonging, as well as take action to grow our workforce, train our people, and work together differently to deliver patient care.

This plan sets out practical actions for employers and systems, as well as the actions that NHS England and NHS Improvement and Health Education England will take, over the remainder of 2020/21. It includes specific commitments around:

- Looking after our people – with quality health and wellbeing support for everyone
- Belonging in the NHS – with a particular focus on tackling the discrimination that some staff face
- New ways of working and delivering care – making effective use of the full range of our people’s skills and experience
- Growing for the future – how we recruit and keep our people, and welcome back colleagues who want to return

The arrival of COVID-19 acted as a springboard, bringing about an incredible scale and pace of transformation, and highlighting the enormous contribution of all our NHS people. The NHS must build on this momentum and continue to transform – keeping people at the heart of all we do.

<https://www.england.nhs.uk/publication/we-are-the-nhs-people-plan-for-2020-21-action-for-us-all/>

We are working with colleagues across HCV to understand what should be delivered locally and what could be done more at scale once and this work will continue over the next few months.

3.0 Annual General Meeting

The Annual General Meeting 2019/20 for the three North Yorkshire CCGs is taking place virtually on 25 August 2020 at 17:00. The Governing Body will be discussing the Annual General Meeting at the development session.

4.0 Council of Members

The inaugural Council of Members took place on 9 July 2020 and with GP Commissioning Leads from all 51 North Yorkshire CCG GP practices invited to attend. This meeting provided an opportunity for Practices to approve the Strategic Objectives and Values of the CCG, receive an update on COVID-19 recovery, review the final Annual Report and provide a forum with colleagues for learning and reflection. Discussions are ongoing with GP leads to ensure future Council of Member meetings are planned in localities and across North Yorkshire.

5.0 Risk Management

Following the approval of the Risk Management Strategy by the Governing Body, the Directorates have been carrying out an extensive review of risks across organisation in order to produce both the Directorate Risk Register (risks scored 11 and below) and the Corporate Risk Register (risks scored 12 and above). Covid-19 risks previously contained within their own register have been moved across to the new risks registers so that they become part of the business as usual. Following completion of the review, the risks will be monitored through the monthly Corporate Risk Review Group which is accountable to Executive Directors and risk reports will be received by Committees for assurance.

The Executive Directors have been working closely with the Senior Governance Manager to develop the Governing Body Assurance Framework (GBAF). The GBAF details the significant risks that may affect the delivery of the Strategic Objectives of the organisation. The Governing Body is holding a development session in October 2020 to review and contribute to the draft GBAF before final approval.

6.0 Ways of Working

The CCG offices remain closed at the moment with all staff working remotely. This has worked really well as we have utilised new ways of working but we are working with staff to plan to open the offices safely later this year. All contact numbers for the general public are being diverted and telephone calls dealt with remotely. Postal correspondence is being collected weekly

7.0 Recommendation

The Governing Body is asked to receive this report as assurance.

Amanda Bloor
Accountable Officer
North Yorkshire Clinical Commissioning Group