

## AGENDA

Harrogate & District Patient Partner Network Meeting

Tuesday 8 September 2020 4.30 pm – 6.30pm

Video Conference: Zoom

Chair – Kate Kennady, Lay Member Governing Body, Patient and Public Engagement

	Time	Item	Speaker
1.	4.30 - 4:35	Welcome and Introduction  <b>Housekeeping and ground rules</b> <ul style="list-style-type: none"> <li>• <b>Mute your microphone when you're not talking</b> – to prevent echo noise from conflicting microphones.</li> <li>• <b>Please do not interrupt speakers</b> - We will keep pausing throughout, to give everyone the opportunity to ask questions.</li> <li>• <b>Be a good listener and active participant</b> - Be courteous and listen when others are speaking, but also be sure to be an active participant.</li> </ul>	Chair
2.	4.35 – 4.40	Agree Minutes & Action Tracker 12 May 2020	Chair
3.	4.40 – 5.10	Self Care/Over the Counter (OTC) Medicines Campaign  Flu Messages	Stacey Stanton  Andrew Dangerfield
4.	5.10 – 5.15	Communication and Engagement Strategy	Chair
5.	5.15 – 5.30	Terms and Reference of Group to be agreed by all Values and Behaviours to agree by all Induction Pack to agree by all	All All All
6.	5.30 – 5.40	Patient Partner Network Survey Results – August 2020	Bridget Read
7.	5.40 – 5.55	Overview of North Yorkshire Clinical Commissioning Group's Financial Position	Chair
8.	5.55 – 6.05	Member Agenda Items <ul style="list-style-type: none"> <li>• E Consultant Review – Malcolm Wailes</li> </ul>	All
9.	6.05 – 6.15	Updates from CCG ( <i>Information distributed with agenda prior to meeting</i> ) <u><i>If you have any questions relating to the information provided, please bring your questions to the meeting.</i></u>	All
10.	6.15 – 6.20	Any Other Business	All
11.	6.20 – 6.30	What Key Messages Are You Taking Away?	All
12.	6.30	Meeting closed	
		Dates of future meetings: - Tuesday 8 December 2020 <b>All meetings will commence at 16.30hrs and close at 18.30hrs, unless</b>	

	<p><b><i>otherwise stated and will take place at Harrogate Golf Club, Forest Lane Head, Harrogate HG2 7TF. Members are welcome to arrive from 16:00hrs to meet with other members and CCG staff</i></b></p>	
--	---	--

*Please note this agenda may change*