

Primary Care Guidance for management of information sharing requests for MARAC

1

- Information sharing request received from safeguarding admin team with name of victim, alleged perpetrator and any child/ren. Follow agreed practice process with regard to completing information request.

2

- Request form should be scanned/saved to electronic GP record for victim and any associated child/ren only.

3

- Complete information request form to include relevant and proportionate information which will assist with accurate risk assessment and management ie: attendances with injuries consistent with potential Domestic Abuse, Disclosures of Domestic abuse issues (escalation, fear) Known safeguarding concerns, Physical health vulnerabilities Significant Mental Health Issues, Drug / Alcohol misuse, Learning disability, Social Isolation. Once information completed this should be shared directly with MARAC via secure email to the email address given

4

- Following MARAC minutes will be sent directly to the GP practice;

5

- A copy of the minutes should be saved to the record for the victim and any associated child/ren only.
- The record should be coded as 'History of Domestic abuse' as a Major Active Problem
- For adults: History of domestic abuse (XaN21) for System One and 14XD (EMIS)
- For children: History of domestic abuse (XaN21) or 14XD (EMIS)
- MARAC should not appear in the problem list but should be coded in the free text/new journal entry alligned to the 'History of Domestic Abuse code'
- The MARAC documentation and any associated entries should be marked 'not for online access'