

Title of Meeting:	NY CCG Primary Care Commissioning Committee			Agenda Item: 6.4a									
Date of Meeting:	VIRTUAL DECISION			<table border="1"> <tr> <th colspan="2">Session (Tick)</th> </tr> <tr> <td>Public</td> <td>X</td> </tr> <tr> <td>Private</td> <td></td> </tr> <tr> <td>Development Session</td> <td></td> </tr> </table>		Session (Tick)		Public	X	Private		Development Session	
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Public	X												
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Development Session													
Paper Title:	PMS Contract and Novation of Contract (Harewood Medical practice)												
Responsible PCCC Member Lead Wendy Balmain, Director of Strategy and Integration			Report Author and Job Title Wendy Balmain, Director of Strategy and Integration										
Purpose – this paper is for:	Decision		Discussion		Assurance								
	X												
Has the report (or variation of it) been presented to another Committee / Meeting? If yes, state the Committee / Meeting: Yes. A version of this paper has been to the Executive Director Group in December 2021.													
Executive Summary The paper details the application from Harewood Medical practice to novate the PMS contract to Heartbeat Alliance GP Federation, trading as Hambleton, Richmondshire and Whitby GP Alliance Ltd. (HBA).													
Recommendations The Primary Care Commissioning Committee is being asking to: <ul style="list-style-type: none"> Note the recommendation from the Executive Directors Group to support the application for the change of contract. Approve the application for the change of contract. 													
Monitoring Any updates in respect of this application will be brought to the PCCC.													
CCGs Strategic Objectives supported by this paper													
	CCG Strategic Objective				X								
1	Strategic Commissioning: <ul style="list-style-type: none"> To take the lead in planning and commissioning care for the population of North Yorkshire by providing a whole system approach and to support the development of general practice. To make the best use of resources by bringing together other NHS organisations, local authorities and the third sector to work in partnership on improving health and care. To develop alliances of NHS providers that work together to deliver care through collaboration rather than competition. 				X								
2	Acute Commissioning: We will ensure access to high quality hospital-based care when needed.												
3	Engagement with Patients and Stakeholders: We will build strong and effective relationships with all our communities and partners.				X								
4	Financial Sustainability: We will work with partners to transform models of care to deliver affordable, quality and sustainable services.				X								
5	Integrated / Community Care: With our partners and people living in North Yorkshire we will enable healthy communities through integrated models of care.				X								
6	Vulnerable People: <ul style="list-style-type: none"> We will support everyone to thrive [in the community]. We will promote the safety and welfare of vulnerable individuals. 												
7	Well-Governed and Adaptable Organisation: In supporting our objectives we will be a well-governed and transparent organisation that promotes a supportive learning environment.				X								

CCG Values underpinned in this paper

	CCG Values	X
1	Collaboration	X
2	Compassion	
3	Empowerment	X
4	Inclusivity	
5	Quality	
6	Respect	

Does this paper provide evidence of assurance against the Governing Body Assurance Framework?

YES		NO	X
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Any statutory / regulatory / legal / NHS Constitution implications	The PCCC has delegated authority to approve
Management of Conflicts of Interest	No conflicts of interest have been identified prior to the meeting.
Communication / Public & Patient Engagement	PCCC papers are published on the CCG website. See EIA for further detail.
Financial / resource implications	Financial and resource implications are detailed within the paper.
Significant Risks to Consider	All risks have been considered with the Executive Director Group and no risks are considered to be of significance.
Outcome of Impact Assessments completed	There is no requirement to complete an EIA as no changes to services are being undertaken.

Wendy Balmain
Director of Strategy and Integration

PMS Contract and Novation of Contract (Harewood Medical Practice)

1.0 Introduction and Background

The purpose of this paper is to detail the application from Harewood Medical practice to novate the PMS contract to Heartbeat Alliance GP Federation, trading as Hambleton, Richmondshire and Whitby GP Alliance Ltd. (HBA).

Harewood Medical Practice is the GP practice with responsibility for the population of Catterick Garrison, one of the largest military centres in the UK. The practice has a long history of providing services to military families and veterans. These services formed part of their original application to become a PMS practice.

The Harewood practice contract is currently held by Leyburn Medical Practice. Leyburn has been working to build a more sustainable primary care service through the economies of scale arising from a larger population. However, given the unique features of the military population, the needs of the Catterick Garrison patient population proved difficult to meet within the contract value. In late 2019, Leyburn Medical Practice indicated that if the value of the contract was increased, they would need to divest themselves of the Harewood contract from December 2019.

Section 96 funding was requested from, and approved by, the CCG. The value of this funding is an additional £174k annual recurrent funding which will grow with the patients list and inflation.

With financial stability for Harewood achieved the partners at Leyburn Medical Practice wrote to Heartbeat Alliance in May 2021 to state that:

"...it is in the longer-term interests of both Leyburn Medical Practice and Harewood Medical Practice and the partnership to seek to transfer the Harewood Medical Practice contract to Heartbeat from 31 March 2022. This is on the grounds that now that it has been turned around financially and that the clinical model transformation programme is almost complete Harewood should have its own clear identity and greater autonomy as a practice free from the complications of being run by a partnership based at Leyburn where the population is very different with a different clinical model for delivery. This will also allow Leyburn based partners to focus on the continued development of Leyburn Medical Practice."

2.0 Request from Harewood

The below summarises the request from Harewood:

- Trying to run two practices (Leyburn and Harewood) has become difficult for the partners to manage adequately
- Not only does this create a risk to the quality of service provided, it has also had an impact on the personal health of some of the partners involved which is not sustainable
- Process for the transition to the new clinical operating model, which will meet patients' needs and allow a smooth and almost seamless move into the Integrated Care Campus when it opens, is almost complete
- Current Harewood GP Partners, Dr Stephen Wild and Dr Debbie Ashcroft, will transfer with the Harewood contract as will all staff currently working at the Practice including the new Business Operations Manager (Practice Manager) Emma Crumpler.
- Dr Wild and Dr Ashcroft will resign from Leyburn Medical Practice and become employees of Heartbeat.

2.1 Contract Change Process

The process, as discussed and agreed with NHSE, is detailed at Table 1.

The following should be noted:

- This contract change will ensure the continuity of the practice and will provide assurance of a resilient, long-term assurance going forward.
- NHSE has confirmed that this contract change route has been undertaken elsewhere.
- Harewood Practice have discussed the contract change with the practice staff, so they are aware of the proposal. If the application is approved by the CCG, they will commence the TUPE process and any required staff consultation. There is no requirement for patient or public consultation as services will not be affected but patients will be informed of the change.

Step	Notes
The current partners at Harewood will be joined by a new partner, or partners, a GP employed by, or with a shareholding interest in, Heartbeat Alliance on the PMS contract, by contract variation (CV).	This step does not need to be approved by the CCG
The existing Harewood partners will then resign from the contract, which will require a further CV	The recommendation is that more than 1 GP from Heartbeat Alliance will join the Harewood contract initially, thus mitigating the circumstance of leaving the contract "single handed" at any time – this has been agreed with HBA
The remaining GP, or GPs, will then apply to novate the Harewood contract to Hambleton, Richmondshire and Whitby GP Alliance Ltd which, as a Ltd company, will be able to hold a PMS contract by virtue of its shareholders.	<p>This requires CCG approval</p> <p>This approval can be justified by the affiliation of the newly appointed GP partner(s) remaining as shareholders within Heartbeat Alliance, and the continuity of service by the former partners becoming salaried members of that organisation.</p>

3.0 Governance and Next Steps

HBA and Harewood Medical Practice have asked that the CCG consider the application prior end December 2021 to allow time for staff consultation and TUPE in readiness for 31 March 2021.

If approved by the PCCC, NHSE will put in place the necessary contracting changes so that the change will take place on 1 April 2022. Following on from this, next steps will include:

- Contract Variations (CVs) will add the new partner(s) to the PMS contract followed by the respective resignations and removal from the contract of the current partners
- NHSE will support the CCG with the formal contracting agreements.

4.0 Recommendation

The Primary Care Commissioning Committee is asked to:

- Note the recommendation from the Executive Directors Group to support the application for the change of contract.
- Approve the application for the change of contract.

Wendy Balmain, Director of Strategy & Integration