

NOTES FROM THE MEETING OF THE
 North Yorkshire Clinical Commissioning Group
 Hambleton Richmondshire & Whitby Patient Partner Network
 Tuesday 9 March 2021 16.30 – 18.30pm
 Video Conference: Zoom

Chair – Kate Kennady, Lay Member Governing Body Patient and Public Engagement

Bridget Read (BJR) Engagement Manager NY CCG
 Jane Marchant (JM) Communications and Engagement Officer NY CCG

In attendance:

Vanessa Burns (VB) Deputy Director of Acute Commissioning NY CCG
 Claire Saunders (CS) Service Improvement Manager NY CCG

External Invitee:

Dr Ashley Overton-Bullard (AOB) Research & Intelligence Officer Healthwatch North Yorkshire

Apologies:

Andrew Dangerfield (AD) Head of Primary Care Transformation NY CCG

Apologies from External Colleague:

Ashley Green (AG) Chief Executive Officer Healthwatch North Yorkshire

Practices Representatives:

Jim Forrest (JF) Mowbray House Practice
 Jack Dobson (JD) Mowbray House Practice
 Maureen Bursell (MB) Quakers Lane Practice
 Liz Atkinson (LA) Sleights & Sandsend Practice
 Carol Hirst (CH) Staithes Practice
 Hazel Hickman (HH) Staithes Practice
 Gill Sharman (GS) Thirsk Practice
 Sue Tucker (ST) Whitby Group Practice
 Doff Pollard (DP) Whitby Group Practice
 Jane Ritchie (JR) Hawes & Aysgarth Practice

Apologies:

Dr Rory Newman (RN) Sleights & Sandsend Practice
 Jane Warburton (JW) Sleights & Sandsend Practice
 David Tucker (DT) Thirsk Practice

Item	Lead
1	
Welcome and Apologies	
KK welcomed everybody to Hambleton Richmondshire & Whitby Patient Partners	

	<p>Network meeting. KK introduced Dr Ashley Overton-Bullard Green Research & Intelligence Officer from Healthwatch North Yorkshire to the group. AOB will be attending when Ashley Green Chief Executive of Healthwatch is unable to attend.</p> <p>KK thanked AOB for attending the meeting today and that it was a very useful way for Healthwatch and North Yorkshire CCG to work together going forwards</p> <p>The rest of the group then introduced themselves and KK welcomed a new member Jane Ritchie from Central Dales Hawes & Aysgarth Practice. There was representation from seven practices at the meeting.</p>	
<p>2</p>	<p>Declarations of Interest</p> <p>There were no declarations of interest.</p>	
<p>3</p>	<p>Agree Minutes and Action Tracker 23 September 2020</p> <p>The group agreed the minutes were an accurate record of the meeting on 3 December 20.</p> <p>The action tracker was reviewed and all outstanding issues were closed.</p> <p>Action. Minutes approved.</p> <p>Matters Arising</p> <p>Mowbray House – JD stated that since the last PPN meeting in December 20 the consultation on the ICS has finished and a White Paper has been issued by NHS England and queried if NY CCG had responded.</p> <p>KK reported that NYCCG had responded to Option two which supports the ICS becoming a statutory body and NY CCG and the Vale of York CCG will cease to be an organisation on 1 April 2022. The first reading of the White Paper is planned for 4th May and this is a long process with different readings planned over coming months before the final version of the Act will be written.</p> <p>BR stated that NHS Confederation integration and innovation white paper summary document gives a very clear outline how the process is going to work and can be accessed via the link below. https://www.nhsconfed.org/resources/2021/02/integration-and-innovation-health-and-care-bill)</p> <p>Two Geographic Partnership Director roles have been appointed for the Humber Coast and Vale Health and Care Partnership. These are fixed term appointments, beginning immediately and continuing through the ICS transitional period.</p> <p>Amanda Bloor is Geographic Partnership Director in North Yorkshire and York and Emma Latimer Geographic Partnership Director for Humber Coast and Vale. JD informed the group that NHS England have also established the National Institute</p>	<p>All</p>

	<p>for Health Protection</p> <p>Staithes – CH stated for reference about the new institution that JD had reported she had sent a link to JM for circulation to group. See below.</p> <p>https://commonslibrary.parliament.uk/establishing-the-national-institute-for-health-protection/</p> <p>KK thanked JD for the update</p>	
<p>4</p>	<p>Acute Recovery</p> <p>A presentation was delivered; VB stated that there have been three waves of COVID-19 since the pandemic began last year that have impacted on the hospital services delivered by the NHS to patients. During the first wave from March to July 2020 with a peak in hospital bed occupancy in July, routine services were closed to protect hospital capacity and ensure urgent and emergency care and urgent 2 week wait cancer referral could continue. Routine referrals commenced again from June with the expectation of returning to pre-COVID-19 activity levels through autumn and winter.</p> <p>The number of patients waiting for hospital treatment remains broadly the same however patients are waiting longer for their treatment. Due to the impact of social distancing, cleaning and infection prevention; maintaining separate clinical areas has impacted on the number of patients being seen and treated.</p> <p>As providers open up routine capacity, clinical prioritisation of waiting lists within a nationally endorsed framework is being used, patients are being contacted and advised of treatment delay and developing support packages for patients while they wait to ensure people wait well.</p> <p>VB reported that Acute Trusts and NYCCG continue to work collaboratively where safe and sensible to do so and national arrangements with the independent sector for additional capacity continues.</p> <p>Mowbray House – JD asked how long patients have to wait for their treatment</p> <p>VB responded that during November 20 a mandate was issued that all patients on waiting lists were to be telephoned or written to about their treatment. South Tees Hospital sent a letter or telephoned all patients on their waiting lists.</p> <p>JD responded that he is aware that Northallerton patients who have hips and knee problems have not heard anything.</p> <p>CS clarified that these would be patients being referred to James Cook and confirmed that letters have been sent out to patients</p> <p>Staithes - CH asked if the acute trusts are recognising staff health and wellbeing during these difficult times.</p>	<p>CS</p>

	<p>VB reported that it was recognized by the acute trusts that since the pandemic began and that staff are aware that help is available if and when needed.</p> <p>KK thanked VB for a very interesting presentation and stated that the Acute Recovery Presentation would be circulated out to the group.</p> <p>Action: JM to circulate Acute Recovery presentation to the group.</p>	JM
5	<p>Update on COVID-19 vaccination programme</p> <p>BR reported the successful rollout of the COVID-19 vaccines across York and North Yorkshire is expanding. The top four cohorts have successfully been vaccinated and the programme is now moving to the next cohort which will include everyone aged over 60 and people with underlying health conditions.</p> <p>North Yorkshire and York are on target to offer vaccinations to everyone in the nine priority groups by the middle of April 21 with all adults by end of July 21, all pending supply of vaccine. The vaccine is being offered in some hospitals and pharmacies and local vaccination centres run by GPs and at larger vaccination centres ie, Yorkshire Show Ground, Ripon Race Course and Askham Bar York. Administration of second doses of vaccinations have already commenced at the beginning of March.</p> <p>Quakers Lane – MB asked if NY CCG knows how many NHS staff have had the vaccination and also staff working in health and social care setting.</p> <p>BR explained that the numbers of vaccinations delivered are reported centrally to NHS England.</p> <p>KK stated that a “thank you” goes out to everyone involved in the vaccination process and also to individual GP practices and staff working across all sites for making the vaccination programme such a great success.</p> <p>BR thanked the Patient Partners who gave their story of their vaccination to NY CCG. BR also asked if the Patient Partners would be happy to send an email to BR giving their story on “What does it mean to have the vaccination”. The group discussed and would be happy to participate.</p> <p>KK thanked BR for the update.</p>	
6	<p>Update on Induction Pack</p> <p>BR thanked Patient Partners for their contributions received during January. The pack is in the process of being re-designed and will be in the format of a “handbook”. BR will share with everyone once completed.</p> <p>KK thanked BR for this update.</p>	

<p>7</p>	<p>Updates from CCG</p> <p>BR asked the group for feedback on the content of the Patient Partner Brief March 2021 circulated out to them before the meeting today. Usually all documents are circulated out in PDF format but due to embedded documents included it had to be circulated out in Word format.</p> <p>Mowbray House – JD responded that the update was very useful and informative.</p> <p>BR advised the group that if anyone wanted the document in a different format to email her.</p>	
<p>8</p>	<p>Member Agenda Items</p> <p>KK invited the group to give feedback on what is happening in their PPG.</p> <p>Quakers Lane – MB reported the practice has had two PPG meetings but due to the limited time available with the practice did not discuss any PPN issues. Currently MB is helping to re-design the practice web site including the content on the site - working with the designers and has re-designed a new PPG sign up form. An update of the work that MB is undertaking will become a regular item on the agenda for the PPG meetings.</p> <p>Healthwatch – AOB stated that Healthwatch have reviewed and audited GP websites and a report has been produced which has been shared with BR and will be shared with the group. AOB is very interested in the work that MB is currently involved with at the practice. MB to liaise with AOB.</p> <p>Whitby Group – DP reported that there had been one PPG meeting and has circulated information that NYCCG has asked the patient partners to do. The practice is very involved in COVID-19 vaccination programme. Work involving Whitby Hospital is progressing well and a video has been made recently.</p> <p>ST stated that as the practice does not get any information regarding the “Loop” ST has been circulating it to them. Practice has done a very good job regarding COVID-19 vaccinations. DP features in the Whitby Hospital video</p> <p>Hawes & Aysgarth – JR reported that as yet the PPG has not met this year and will wait until the group can have a face to face meeting however members of the practice do know they can contact JR if any problems.</p> <p>Thirsk - GS reported that there have been no PPG meetings and will wait until they are able to have face to face meetings. The Practice Manager has commented on the amount of queries the practice is receiving regarding the vaccination programme.</p> <p>Sleights & Sandsend – CH reported the PPG has been having virtual Zoom meetings alternate months. The practice has signed up today to the “Green Agenda” Social Prescribing staff have been talking to patients suffering from loneliness and how this can be managed after COVID-19.</p>	

Whitby Group – ST reported that she has received two letters regarding vaccination and it is very confusing sending duplicate letters out inviting patients to travel to a vaccination centre when they have no access to transport.

BR confirmed that the last media statement from NY CCG was circulated out on 1 March 21 and the statement is in the public domain, which states *“If you do not want an appointment at a larger vaccination centre or pharmacy, please do not contact your GP surgery to enquire about the vaccine – please wait for your local NHS team to contact you when it’s your turn.”*

Staithes – HH reported that due to the rural location of the practice, the PPG has a fundamental role to play in the community. In January 21 the PPG group had only eleven members but a very successful recruitment drive has increased the membership to sixteen and held the first virtual meeting this year.

CH reported that she has a background of working in mental health services and following the experience and feedback from her friends using mental health service she approached the Practice Manager and has produced a leaflet regarding this service for GPs to give to appropriate patients. The mental health leaflets have been distributed to the local library in Whitby and to GP Practices.

BR stated that it is really inspiring to hear this and asked if CH would be happy to share the leaflet. CS is happy to share the leaflet.

Action: CS to email to BR

HH stated that she has been updating the Practice website PPG entry, set up a WhatsApp PPG group, promoted a lot of Surgery information via Facebook and is now trying to reach out to younger age groups by using social media.

Quakers Lane – MB reported that the PPG has also tried to involve members from the local school to get involved and letters were sent out but only five per cent responded back.

MB stated that she was delighted to be part of a group with such an amazing skill set and would be very pleased to share her knowledge of websites with HH.

Action: JM to email both MB and HH their individual email address for sharing.
 Local contacts of Youth Forums to be shared

Mowbray House – JD confirmed that during the pandemic there have been no PPG meetings since March 19 however does circulate information when asked to the group.

JF responded that practice manager is on maternity leave, meetings to commence when they can be face to face and not virtual.

9	<p>Planning for the October Event</p> <p>BR explained that NY CCG would have its AGM during this summer and a joint PPN meeting for Tuesday 19 October 21 has been scheduled for the three PPNs to meet together for the afternoon. The event is to be designed by members including the topics to be discussed and speakers. It is a great opportunity for local PPGs to showcase their work. Due to the pandemic this may be virtual or face to face. The venue will be central and the agenda items will represent what the Patient Partners' would like to discuss. Suggested speakers would be Amanda Bloor from NY CCG and AOB from Healthwatch.</p> <p>BR would send an email out on ideas/suggestions for agenda items for the group to consider and also if anyone would like to join a Task and Finish Group to put their name forward and email BR.</p> <p>Action: BR to circulate an email to the group and to AOB from Healthwatch</p> <p>KK hoped the group found this information useful.</p>	BR	
10	<p>Any Other Business</p> <p>Sleights and Sandsend – LA reported that due to lack of face to face appointments, it is affecting patients with mental health issues.</p> <p>KK reported that the next joint PPN Meeting would be in October and the NYCCG AGM would be sometime during the summer.</p> <p>KK thanked everyone for attending the virtual meeting and for sharing their achievements with the group and how interesting the meeting had been.</p>		
<p>Date of future meetings</p> <ul style="list-style-type: none"> • Tuesday 19 October 2021 Joint PPN Meeting 14.00 – 17.00pm • Tuesday 18 January 2022 16.30 – 18.30pm <p>PLEASE NOTE ALL PATIENT REPRESENTATIVES ARE WELCOME TO ATTEND – please email janemarchant@nhs.net which GP Practice Group you represent. If you are in doubt if you are the nominated Patient Representative of your GP Practice, please check at your next GP Practice Group or discuss with the Practice Manager.</p>			
<p>Circulation of Minutes: Practice Managers HRW Patient Partner Network Members</p>			